



# Pet Partner Evaluations Guidelines



## Before you evaluate, you MUST complete a few things first:

1. Have or create an [account with Pet Partners](#).
2. Take an online course.
  - a. Login to the [Volunteer Center](#)\*. Click on *Courses and Events > Sign Up > Handler > Online Courses*  
> Select course:
    - i. New teams: *Therapy Animal Handler Course*.
    - ii. Renewing teams: *Renewing Handler Assessment*.
3. Register for the evaluation. NOTE: *To be able to register, you must have completed above course*.
  - a. Login to the [Volunteer Center](#)\*. Click on *Courses and Events > Sign Up > Handler > Evaluations > Select By Location* (location to search: CO, Loveland) or *By Date > Register*.
4. Once registered, you will receive an email with information on cost, location and selecting a time.

## Things you MUST bring with you to the evaluation:

1. Payment. Cash or check payable to: Larimer Animal-People Partnership.  
*Please note Pet Partners has their own [fees](#) associated with their courses and registration.*
2. Course completion certificate.
3. [Handler Questionnaire](#)\* filled out.
4. Rabies certificate (tags do not count). *Check now for this in case you need to get a copy.*
5. Brush for your pet that is appropriate for visits (*no wire bristles*).
6. Bring a treat for your pet (optional).
7. [Appropriate collars and leashes](#)\*.
8. Face Mask worn that covers mouth and nose. LAPP follows both [Pet Partners](#) and [Larimer County](#) COVID Policies. If there are differences, we follow whichever policy is more restrictive.

## Things to remember on evaluation day:

1. Be well-groomed and professionally dressed (i.e. no sweats or inappropriate graphics on your clothes) that you think appropriate for a real-life visit. You will be scored on this.
2. Your evaluation begins the moment you park your car. Be aware of you and your pet's behaviors/actions.
3. Please arrive 15 minutes early to check in.
4. You will be evaluated as a team. How you respond/react is as important as how your animal reacts/responds. You must help your Pet Partner out and be an advocate for him/her.
5. Relax and communicate with your Pet Partner. This is the most important for a successful evaluation.

## Preparation for evaluation day & Pet Partner resources:

1. To help teams have a successful evaluation, LAPP offers practice evaluations a month prior to the evaluation. We recommend all teams run through one to see skills that might need improvement. Email [evaluations@colapp.org](mailto:evaluations@colapp.org) for dates/time. Practices are free for LAPP members and \$10 for non-members.
2. [Videos of the skills tested in evaluation](#).
3. [Detailed information about the Pet Partner process](#).
4. [Directions for getting started](#)\*.
5. [Pet Partners Registration FAQ](#)\*.
6. [Visual overview of the team registration renewal process](#).
7. Not ready? Volunteer at a practice or actual evaluation. Email: [evaluations@colapp.org](mailto:evaluations@colapp.org) for information.

## Questions?

Contact Francie: (970) 213-4815 or [evaluations@colapp.org](mailto:evaluations@colapp.org).

\* You must be logged in to your Pet Partners account to access these pages.